

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: 10/18/06

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

STAFF CONTACT PERSON: Peter Horton

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AGENDA ITEM WORDING: Approval to extend URS General Consulting Agreement on a month to month basis pending advertising a Request for Qualifications, and a new consulting agreement, and approval to advertise a Request for Qualifications for a General Airports Consultant.

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ITEM BACKGROUND: The current agreement will expire November 2006. FAA guidelines require a RFQ for General Airport Consultant every five years. General Airport Consultant services are funded by a 50% grant from the Florida Department of Transportation.

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PREVIOUS RELEVANT BOCC ACTION: Approval of current Airport Consulting Agreement, 12/19/01.

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CONTRACT/AGREEMENT CHANGES: n/a

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STAFF RECOMMENDATION: Approval

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TOTAL COST: \$6,800.00 per moth

BUDGETED: Yes

COST TO AIRPORT: \$3,400.00 per month

SOURCE OF FUNDS: FDOT grant, Airports Operating Match

COST TO PFC: None

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER MONTH /YEAR:

APPROVED BY: County Attorney n/a

OMB/Purchasing n/a

Risk Management n/a

DOCUMENTATION: Included

Not Required X

AGENDA ITEM # \_\_\_\_\_

DISPOSITION: \_\_\_\_\_

/bev  
AO  
8/06

# Memo

To: Board of County Commissioners  
From: Peter Horton, Director of Airports  
Date: 10/18/06  
Re: Agenda Item – URS Month to Month Extension

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We are requesting a month to month extension to the URS General Consulting Agreement pending a RFQ. We are also requesting approval to advertise a RFQ for General Airports Consultant.

The current agreement with URS expires November 2006. FAA guidelines require a RFQ for General Airports Consulting every five years.

These services are funded by FDOT under a 50% grant for Planning Studies.

/bev